

# Brad Kimbro's Mediation Rates

## FEE SCHEDULE

Mr. Kimbro charges for his time at the rates listed below. Unless otherwise agreed by the parties, each participating side will be billed equally. Charges include all time spent on the dispute, including but not limited to preparation time, telephone conferences, correspondence, attendance at the Mediation conference, follow-up conferences, collection efforts (including but not limited to attorney fees and costs), assistance with finalizing any agreements by the parties, and any reporting of the Mediator to counsel or the tribunal.

### **Mr. Kimbro's 2026 Hourly Rates**

- \$385 per hour per side for two-sided disputes
- \$330 per hour per side for three-sided disputes
- \$275 per hour per side for four-sided (or more) disputes

For half-day Mediations, *a minimum fee of 4 hours* will be charged (3 hours for the conference and 1 hour for preparation and reporting).

For full-day Mediations, *a minimum fee of 8 hours* will be charged (6 hours for the conference and 2 hours for preparation and reporting).

Mr. Kimbro offers discounted flat fee rates upon advance request and agreement of all sides. For certain matters, he will consider adjustment to his normal rate schedules.

### **TRAVEL CHARGES**

Time for travel, if any, is billed at one-half the regular hourly rate unless other arrangements have been made in advance.

## CANCELLATION POLICY and MINIMUM FEES

Mr. Kimbro accepts engagements to the exclusion of scheduling other work during the time period reserved.

Accordingly, the following policies have been adopted and apply to all matters, absent waiver by Mr. Kimbro:

**1. In the event of cancellation or rescheduling, we must receive email or fax notice at least fourteen (14) calendar days before the scheduled conference; otherwise, the following cancellation/scheduling fees will be charged:**

Half-day mediations require a four-hour minimum (3 hours for the conference and 1 hour for preparation and reporting) and full-day mediations require an eight-hour minimum (6 hours for the conference and 2 hours for preparation and reporting). If the mediation is cancelled or rescheduled less than fourteen (14) business days prior to the scheduled session, we reserve the right to bill each party for their portion of the minimum fee. It is your responsibility to notify us of a schedule change or cancellation; you should not rely on another party to do so. Our cancellation policy is meant to provide fair compensation for reserving the time scheduled for this mediation, which typically cannot be filled in less than fourteen (14) business days. We do not arbitrate who is responsible for a cancellation outside the 20-day grace period, and unless all parties agree otherwise, will we invoice the charges to all sides.

2. All cancellations must be communicated in writing (email is sufficient) with the agreement of all parties expressly noted. Please let us know immediately of any need to cancel or re-schedule the Mediation.

## **PAYMENT AND ADVANCE DEPOSIT POLICY**

**Invoices are due upon receipt; payment for Mediation Fees and Expenses must be received by this office within fifteen (15) days of receipt of billing for the Mediation services.** We accept payment by check, Visa, MasterCard, American Express or Discover.

***The attorneys representing parties in this matter, or their law firms are responsible to insure that the Mediator is paid in a timely fashion, and if not, the attorney (or law firm, if the attorney practices in a firm) will be personally liable for said fees and costs, including any cancellation fees. If the attorney has any doubt about his or her client paying the Mediator, the attorney should obtain a signed credit card authorization from the client in advance of Mediation (a form is available).***

***Pro se parties (those not represented by attorneys) must pay by check, Visa or MasterCard no later than the conclusion of the Mediation conference. An advance deposit or credit card authorization is required to secure payment by pro se parties.***

We typically email invoices after the conclusion of the Mediation conference. ***However, in cases where Mr. Kimbro believes it to be necessary, an advance deposit or credit card authorization may be required from a party or its counsel.*** Failure to pay any required advance deposit by the deadline will result in cancellation of the Mediation.